

50th ANNIVERSARY

Hosting of the

GRAND OLD FOURTH

by the Bainbridge Island Chamber of Commerce

Booth Vendor Instructions

****Returning Vendor Priority Deadline April 14 2017****

You are invited to attend the 50th Annual GRAND OLD FOURTH CELEBRATION on the 4th of July, 2017. The Street Fair portion of the festival will be held three blocks from the Ferry Terminal on Brien and BJune Drives, in downtown Bainbridge Island. We have approximately 110 booth spaces available for the Grand Old Fourth for arts and crafts, food, nonprofit organizations, amusement, children's games, and commercial info. It is the intent of the Grand Old Fourth festival to have quality hand-crafted and genuine crafts or arts in the festival. Commercial products will be closely scrutinized.

APPLICATION DEADLINES

Previous exhibitors – to have priority to keep your booth space or request a change, **your application must reach us by Friday Apr 14, 2017.** Applications will be assigned in order of date received for space available. **New exhibitors:** The earlier we receive your application the better spot you are likely to receive. Notification of acceptance and booth assignment will be sent to returning exhibitors by Friday, June 9th. New applications will be juried and notification will be sent by Friday, June 16, 2017. In order to balance the offerings of the total street fair experience we are limiting **INFORMATION BOOTHS** to no more than 30 spaces. Returning information booth vendors have first right of acceptance and applications will be considered in the order received.

BOOTH DESCRIPTION

Please be specific and detailed with booth and product description. **ONLY product that is provided in description on application will be allowed in booth sales.**

JURY

All new entries will be juried. Please send three (3) color pictures showing a selection of your items with a price range (email is fine), or a link to a website with pictures & descriptions.

CANCELLATIONS

Prior to acceptance you may cancel without penalty. For cancellations made after acceptance and prior to Friday, June 16, refunds will be made less a **\$50 processing fee.** After June 16, there will be **NO** refunds in the case of cancellation.

BUSINESS LICENSE

The City of Bainbridge Island requires a business license for all vendors (no charge). You can download a form at <http://www.ci.bainbridge-isl.wa.us/>. Write "4 July" at top and mail in. Info: (206) 780-8668 or finance@bainbridgewa.gov.

FOOD VENDORS

Vendor permit and **food handling cards** are required by the State of Washington for all food vending booths. For information call: Kitsap Public Health District 360-337-5235. www.kitsappublichealth.org. **Food vendors are required to use compostable paper products** (exceptions: #1 plastic cups, utensils, straws and lids). To ensure that your products are considered compostable, they **MUST** be listed here: <http://www.cedar-grove.com/index.php/accepted-list>. Questions: BIZeroWaste@sustainablebainbridge.org. See www.GrandOld4th.com for details.

BOOTH SPACE

The booth space size is 10 feet x 10 feet outdoors on a closed street. Vendors must supply their own booth structures, including rain shelter such as a canopy, if desired. Power is available to some booth sites but is limited. Water is available in a central location. Please supply your own extension cords and hoses. No hot trucks, no generators.

BOOTH SET UP & BREAK DOWN

You may set up your booth – tent, table or structure – between 5 p.m. and 8 p.m. July 3. Booths in the grocery store parking lot (Section A) must set up between 6:00 and 8:30 on the morning of July 4th. **SET-UP MUST BE COMPLETED BY 8:30 A.M. JULY 4**, and **NO** tear-downs before 5 p.m. July 4. This will be strictly monitored. **Anyone not set up by 8:30 or breaking down before 5 PM will not be allowed back.**

HOURS OF OPERATION

July 4 festival hours – 9:00 a.m. to 5:00 p.m

SECURITY

Minimal Security is available from 9:00 p.m. July 3 to 6 a.m. July 4 in booth areas. Exhibitors must assume all responsibility for any loss, damage, claim, or other injury to a third party from the Grand Old Fourth festival.

LODGING

Best Western PLUS Bainbridge Island Suites (206-855-9666 & 1-866-396-9666), and numerous Bed & Breakfasts and vacation rentals are available by reservation. Fay Bainbridge State Park allows overnight camping with RV spaces available. See www.bainbridgechamber.com or www.visitbainbridge.com for local listings.

PLEASE RETAIN FOR YOUR RECORDS

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