



Presented by the Bainbridge Island Chamber of Commerce

Booth Vendor Instructions

****Returning Vendor Priority Deadline April 12 2019****

You are invited to attend the 52nd Annual GRAND OLD FOURTH OF JULY on Bainbridge Island!

The Street Fair portion of the festival will be held three blocks from the Ferry Terminal on Brien and Bjune Drives, in downtown Bainbridge Island. We have approximately 100 booth spaces available for the Grand Old Fourth for arts and crafts, food, nonprofit organizations, amusement and children's games. The Grand Old Fourth street fair is known for its quality hand-made goods, and booths vending commercial products will be carefully juried.

APPLICATION DEADLINES

Previous exhibitors will be offered first right of acceptance for a booth space – for priority placement, **your application must reach us by Friday Apr 12, 2019**. Applications will be assigned in order of date received for space available. **New exhibitors:** The earlier we receive your application the likelier you are to receive a good spot. Notification of acceptance and booth assignment will be sent to returning exhibitors by Friday, June 7. New applications will be juried and notification will be sent by Friday, June 14, 2019.

BUSINESS LICENSES

All vendors participating in the street fair are required by the City of Bainbridge Island to have applied for a license to do business on Bainbridge Island. Business licensing services are available through the WA Department of Revenue: <https://bls.dor.wa.gov/>

INFORMATION BOOTHS

Information booths are limited to 30 spaces. Commercial information booths are available only as sponsored game booth in the Kids' Zone. More information available upon request. Returning information vendors have first right of acceptance.

BOOTH DESCRIPTION

Please be specific and detailed with booth and product description. ONLY product that is provided in description on application will be allowed in booth sales. Food vendors must provide detailed menu with their applications.

JURY

All new entries will be juried. Please send three (3) color pictures showing a selection of your items with a price range (email is fine), or a link to a website with pictures & descriptions.

CANCELLATIONS

Prior to acceptance you may cancel without penalty. For cancellations made after acceptance and prior to Friday, June 14, refunds will be made less a **\$50 processing fee**. After June 14, there will be **NO** refunds in the case of cancellation.

FOOD VENDORS

Vendor permit and food handling cards are required by the State of Washington for all food vending booths. For information call: Kitsap Public Health District 360-337-5235.

www.kitsappublichealth.org. Food vendors are required to use compostable paper products (exceptions: #1 plastic cups, utensils, straws and lids). View a list of suggested purchasing options at: <http://www.sustainablebainbridge.org/vendor-tableware-options.aspx> **Direct Questions to:** BIZeroWaste@sustainablebainbridge.org.

BOOTH SPACE

The booth space size is 10 feet x 10 feet outdoors on a closed street. Vendors must supply their own booth structures, including rain shelter such as a canopy, if desired. Power is available to limited booth sites. Water is available in a central location. Please supply your own extension cords and hoses.

BOOTH SET UP & BREAK DOWN

You may set up your booth – tent, table or structure – between 5 p.m. and 8 p.m. July 3. Booths in the grocery store parking lot (Section A) must set up between 6:00 and 8:30 on the morning of July 4th. **SET-UP MUST BE COMPLETED BY 8:30 A.M. JULY 4**, and **NO** tear-downs before 5 p.m. July 4. This will be strictly monitored. Anyone not set up by 8:30 or breaking down before 5 PM will not be allowed back.

HOURS OF OPERATION

July 4th Street Fair hours – 9:00 a.m. to 5:00 p.m

SECURITY

Minimal Security is available from 9:00 p.m July 3 to 6 a.m. July 4 in booth areas. Exhibitors assume all responsibility for any loss, damage, claim, or other injury to a third party from the Grand Old Fourth festival.

LODGING

Marshall Suites (206-855-9666 & 1-866-396-9666) and Quality Inn & Suites (206) 842-6861 are available by reservation. Fay Bainbridge State Park allows overnight tent camping with RV spaces available. Visit www.visitbainbridge.com/lodging for full listings.