



Presented by the Bainbridge Island Chamber of Commerce

## Booth Vendor Instructions

**\*\*Returning Vendor Priority Deadline April 10, 2020\*\***

**You are invited to participate in the 53<sup>rd</sup> Annual GRAND OLD 4TH OF JULY on Bainbridge Island!** The Street Fair portion of the festival will be held three blocks from the Ferry Terminal on Brien and Bjune Drives, in downtown Bainbridge Island. We have approximately 100 booth spaces available for the Grand Old Fourth for arts and crafts, food, nonprofit organizations, amusement and children's games. The Grand Old Fourth street fair is known for its quality hand-made goods, and booths vending commercial products will be carefully juried.

### APPLICATION DEADLINES

**Previous exhibitors are offered first right of acceptance for a booth space** – for priority placement, **your application must reach us by Friday Apr 10, 2020.** Applications will be assigned in order of date received for space available. **New exhibitors:** The earlier we receive your application the likelier you are to receive a good spot. Notification of acceptance and booth assignment will be sent to returning exhibitors by Friday, June 5. New applications will be juried and notification will be sent by Friday, June 12, 2020. Payment in full must be received with your application. We accept debit and credit cards. Please make check or money order payable to **Bainbridge Island Chamber of Commerce.** Payment for new applications will be held and processed only if the application is accepted.

### INFORMATION BOOTHS

Information booths are limited to 30 spaces. Commercial information booths are available only as sponsored game booth in the Kids' Zone. More information available upon request. Returning information vendors have first right of acceptance.

### BOOTH DESCRIPTION

Please be specific and detailed with booth and product description. ONLY product that is provided in description on application will be allowed in booth sales. Food vendors must provide detailed menu with their applications.

## **JURY**

**All new entries will be juried.** Please send three (3) color pictures showing a selection of your items with a price range (email is fine), or a link to a website with pictures & descriptions.

## **CANCELLATIONS**

Prior to acceptance you may cancel without penalty. For cancellations made after acceptance and prior to Friday, June 12, refunds will be made less a **\$50 processing fee**. After June 12, there will be **NO** refunds in the case of cancellation.

## **FOOD VENDORS**

Vendor permit and food handling cards are required by the State of Washington for all food vending booths. For information call: Kitsap Public Health District 360-337-5235.

[www.kitsappublichealth.org](http://www.kitsappublichealth.org). Food vendors are required to use compostable paper products (exceptions: #1 plastic cups, utensils, straws and lids). View a list of suggested purchasing options at: <http://www.sustainablebainbridge.org/vendor-tableware-options.aspx> **Direct Questions to:** [BIZeroWaste@sustainablebainbridge.org](mailto:BIZeroWaste@sustainablebainbridge.org).

## **BOOTH SPACE**

The booth space size is 10 feet x 10 feet outdoors on a closed street. Vendors must supply their own booth structures, including rain/sun shelter such as a canopy, if desired. Power is available to limited booth sites. Water is available in a central location. Please supply your own extension cords and hoses.

## **BOOTH SET UP & BREAK DOWN**

You may set up your booth – tent, table or structure – between 5 p.m. and 8 p.m. July 3. Booths in the grocery store parking lot (Section A) must set up between 6:00 and 8:30 on the morning of July 4th. **SET-UP MUST BE COMPLETED BY 8:30 A.M. JULY 4**, and **NO** tear-downs before 5 p.m. July 4. This will be strictly monitored. Anyone not set up by 8:30 or breaking down before 5 PM will not be allowed back.

## **HOURS OF OPERATION**

July 4<sup>th</sup> Street Fair hours – 9:00 a.m. to 5:00 p.m

## **SECURITY**

Minimal Security is available from 9:00 p.m July 3 to 6 a.m. July 4 in booth areas. Exhibitors assume all responsibility for any loss, damage, claim, or other injury to a third party from the Grand Old Fourth festival.

## **LODGING**

Marshall Suites (206-855-9666 & 1-866-396-9666) and Quality Inn & Suites (206) 842-6861 are available by reservation. Fay Bainbridge Park allows overnight tent camping with RV spaces available. Visit [www.visitbainbridge.com/lodging](http://www.visitbainbridge.com/lodging) for full listings.